Advertisement No. Rec.02/2026

Access link "Recruitment for the post of Technician (1)" on https://recruitment.cftri.res.in

Starting Date for Submission of Online Applications including payment of application fee	**19-10-2026 (from 10:00 A.M.)**
Last Date for Receipt/Submission of Online Applications including payment of application fee and Downloading of filled-in online application form (Thereafter, the website link will be disabled)	**18-11-2026 (upto 11:59 P.M.)**
Last Date for Receipt of Hard Copy of Online Applications	**26-11-2026**

"CSIR-CFTRI strives to have a workforce which reflects gender balance and women candidates are encouraged to apply"

CSIR-Central Food Technological Research Institute (CFTRI), Mysuru [A constituent laboratory of Council of Scientific and Industrial Research (CSIR), an Autonomous body under the Ministry of Science & Technology, Govt. of India] is one of the premier R&D Institutions in the country dedicated to cutting-edge research in the area of Food Science & Technology.

CSIR-CFTRI invites online applications from Indian citizens to fill up the vacant posts of Technician (1) on a direct recruitment basis as per the details hereunder:

Designation	No. of Posts	Pay Level & Total Emoluments**	Upper Age Limit not exceeding*** [as on 18-11-2026]
Technician (1)	**Total = 28*** **[UR-9, EWS-5, SC-4, ST-1, OBC(NCL)-9]**	**Level-2 (₹19,900-63,200)** **₹ 37,260****	**28 years*****

**Out of the 28 posts of Technician (1), two posts are reserved for Ex-Servicemen (ESM) and two posts for Persons with Benchmark Disabilities (PwBDs) under categories "b" and "c" respectively.*

***Total Emoluments means approximate total emoluments per month on a minimum of scale including House Rent Allowance as admissible in Mysuru HQs.*

****Please see details of age relaxations under **General Information and Conditions**: **Sl. No. 3 – Reservation Rules & Relaxations.***

The minimum essential qualifications for all the above posts are as under:

Post Code & Vacancy Details	Trade	Essential Qualification
TE01 **[Total = 6 posts]** **[UR-2, EWS-1, SC-1, OBC(NCL)-2]** **(Out of 6 posts, 01 post is reserved for ESM)**	**Fitter**	SSC / 10th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or national / state trade Certificate in **Fitter.** **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in **Fitter.** **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in **Fitter** in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.
TE02 **[Total = 7 posts]** **[UR-4, EWS-1, SC-1, OBC(NCL)-1]** **[Out of 7 posts, 01 post each is reserved for ESM & PwBD-Category "c"]**	**Electronics Mechanic**	SSC / 10th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or national / state trade Certificate in **Electronics Mechanic.** **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in **Electronics Mechanic.** **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in **Electronics Mechanic** in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.
TE03 **[Total = 1 post]** **[OBC(NCL)-1]**	**Instrument Mechanic**	SSC / 10th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or national / state trade Certificate in **Instrument Mechanic**. **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in **Instrument Mechanic**. **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in **Instrument Mechanic** in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.
TE04 **[Total = 2 posts]** **[UR-1, SC-1]**	**Laboratory Assistant (Chemical Plant)**	SSC / 10th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or national / state trade Certificate in **Laboratory Assistant (Chemical Plant)**. **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in **Laboratory Assistant (Chemical Plant)**. **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in **Laboratory Assistant (Chemical Plant)** in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.

TE05 **[Total = 2 posts]** **[UR-1, OBC(NCL)-1]** **[Out of 2 posts, 01 post is reserved for PwBD-Category "b"]**	**Computer Operator and Programming Assistant (COPA)**	SSC / 10th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or national / state trade Certificate in **Computer Operator and Programming Assistant (COPA)**. **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in **Computer Operator and Programming Assistant (COPA)**. **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in **Computer Operator and Programming Assistant (COPA)** in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.
TE06 **[Total = 1 post]** **[OBC(NCL)-1]**	**Information & Communication Technology System Maintenance**	SSC / 10th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or national / state trade Certificate in **Information & Communication Technology System Maintenance.** **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in **Information & Communication Technology System Maintenance.** **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in **Information & Communication Technology System Maintenance** in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.
TE07 **[Total = 2 posts]** **[SC-1, OBC(NCL)-1]**	**Refrigeration & Air Conditioning Technician**	SSC / 10th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or national / state trade Certificate in **Refrigeration & Air Conditioning Technician.** **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in **Refrigeration & Air Conditioning Technician.** **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in **Refrigeration & Air Conditioning Technician** in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.
TE08 **[Total = 2 posts]** **[EWS-1, ST-1]**	**Electrician**	SSC / 10th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or national / state trade Certificate in **Electrician.** **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in **Electrician.** **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in **Electrician** in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.

TE09 **[Total = 1 post]** **[UR-1]**	**Carpenter**	SSC / 10th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or national / state trade Certificate in **Carpenter.** **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in **Carpenter.** **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in **Carpenter** in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.
TE10 **[Total = 1 post]** **[EWS-1]**	**Plumber**	SSC / 10th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or national / state trade Certificate in **Plumber.** **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in **Plumber.** **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in **Plumber** in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.
TE11 **[Total = 1 post]** **[OBC(NCL)-1]**	**Sheet Metal Worker**	SSC / 10th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or national / state trade Certificate in **Sheet Metal Worker.** **OR** SSC/ 10th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in **Sheet Metal Worker.** **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in **Sheet Metal Worker** in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.
TE12 **[Total = 1 post]** **[EWS-1]**	**Turner**	SSC / 10th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or national / state trade Certificate in **Turner.** **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in **Turner.** **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in **Turner** in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.
TE13 **[Total = 1 post]** **[OBC(NCL)-1]**	**Welder**	SSC / 10th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or national / state trade Certificate in **Welder.** **OR** SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in **Welder.** **OR**

		SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in **Welder** in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.

Job requirement: Incumbents are expected to provide skilled assistance to assist the Scientific & Technical Staff or perform any other tasks as specified by the Competent Authority.

Abbreviations used:

UR - Unreserved, SC - Scheduled Caste, ST - Scheduled Tribe, OBC (NCL) - Other Backward Classes (Non-Creamy Layer), EWS - Economically Weaker Sections, ESM - Ex-Servicemen, PwBD - Persons with Benchmark Disabilities, Category "b" = Deaf & Hard of Hearing, Category "c" = Locomotor Disability.

Note: The number of vacancies indicated against each category is provisional and may decrease at the time of selection.

Posts identified suitable for Persons with Benchmark Disabilities (PwBDs) :

Post Code	Functional Requirement	Suitable Category of Benchmark Disability
TE01	S, ST, W, BN, RW, SE, H, C, MF	a) B, LV b) D, HH c) OA, OL, OAL, CP, LC, Dw, AAV d) ASD (M), ID, SLD, MI e) MD involving (a) to (d) above
TE02	S, ST, W, SE, H, C, MF	a) LV b) D, HH c) OA, BA, OL, OAL, CP, LC, Dw, AAV d) ASD (M, MoD), ID, SLD, MI e) MD involving (a) to (d) above
TE03	S, ST, W, SE, H, C, MF	a) LV b) D, HH c) OA, BA, OL, OAL, CP, LC, Dw, AAV d) ASD (M, MoD), ID, SLD, MI e) MD involving (a) to (d) above
TE04	S, ST, W, SE, H, C, MF	a) LV b) D, HH c) OA, OL, OAL, CP, LC, Dw, AAV d) ASD (M, MoD), SLD, MI e) MD involving (a) to (d) above
TE05	S, ST, W, BN, RW, SE, H, C, MF	a) B, LV b) D, HH c) OA, BA, OL, BL, OAL, LC, Dw, AAV d) ASD (M, MoD), ID, SLD, MI e) MD involving (a) to (d) above
TE06	S, ST, W, L, MF, SE	a) D, HH b) OL, CP, LC, Dw, AAV c) SLD, MI d) MD involving (a) to (c) above

TE07	S, ST, BN, SE, MF	a) LV b) D, HH c) OL, CP, Dw, AAV d) ASD (M), SLD, MI e) MD involving (a) to (d) above
TE08	S, ST, W, L, MF, SE	a) D, HH b) OL, LC, Dw, AAV c) ASD (M), SLD, MI d) MD involving (a) to (c) above
TE09	S, ST, BN, KC, MF, SE	a) LV b) D, HH c) OL, Dw, AAV d) ASD (M), SLD, MI e) MD involving (a) to (d) above
TE10	S, ST, W, L, KC, PP, SE, C, MF	a) LV b) D, HH c) OA, LC, Dw, AAV d) ASD (M, MoD), ID, SLD, MI e) MD involving (a) to (d) above
TE11	S, ST, BN, L, SE, MF	a) LV b) D, HH c) OL, LC, Dw, AAV d) ASD (M, MoD), SLD, MI e) MD involving (a) to (d) above
TE12	S, ST, BN, SE, MF	a) B, LV b) D, HH c) OL, LC, Dw, AAV d) ASD (M), SLD, MI e) MD involving (a) to (d) above
TE13	S, ST, W, BN, SE, MF	a) D, HH b) OL, Dw, AAV c) ASD (M, MoD), SLD, MI d) MD involving (a) to (c) above

Functional Requirement Abbreviations Used:

S=Sitting, ST=Standing, W=Walking, BN=Bending, L=Lifting, KC=Kneeling & Crouching, PP=Pulling & Pushing, MF=Manipulation by Fingers, RW=Reading & Writing, SE=Seeing, H=Hearing, C=Communication.

Category Abbreviations Used:

B=Blind, LV=Low Vision, D=Deaf, HH=Hard of Hearing, OA=One Arm, OL=One Leg, BA=Both Arms, BL=Both Leg, OAL=One Arm and One Leg, CP=Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victims, ASD=Autism Spectrum Disorder (M= Mild, MoD= Moderate), ID= Intellectual Disability, SLD=Specific Learning Disability, MI=Mental Illness, MD=Multiple Disabilities.

GENERAL INFORMATION AND CONDITIONS:

1. Benefits and Conditions under Council Service:

a) These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc., as admissible to the central government employees and as made applicable to CSIR employees at the place of posting. Council employees are also eligible for accommodation of their entitled type as per CSIR Residence Allotment Rules, subject to availability. If council or government accommodation is utilized, HRA will not be provided.

b) In addition to the emoluments indicated against each category of post, benefits such as reimbursement of Medical Expenses, Leave Travel Concession and Children's Education Allowance etc. are also available as per CSIR /Govt. of India (GoI) Rules as applicable to the Council Employees.

c) The selected candidates will be governed by the 'National Pension System' based on defined contributions as admissible to new entrants recruited in Central Government Services on or after 01.01.2004, the same has been adopted by CSIR for its employees.

d) CSIR provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion scheme for Technical Support Staff subject to qualifying, as per rules as amended from time to time.

e) In regard to all the matters concerning service conditions of employees of the Society, Central Civil Services (Conduct) Rules, 1964, Central Civil Services (Classification, Control and Appeal) Rules, 1965, the Fundamental and Supplementary Rules framed by the Govt. of India and such other rules and orders issued by the Govt. of India from time to time shall apply to the extent applicable to the employees of the Council.

2. Other Conditions:

a) The applicant must be a citizen of India.

b) All applicants must fulfill the essential requirements (i.e. Age Limit, Essential qualification, Experience if any etc.,) of the post and other conditions stipulated in the advertisement as on the last date of receipt of online application. They are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications laid down for above posts which are compulsory even if a candidate has some other higher qualifications as on the last date of receipt of the online applications. **Enquiries asking for advice as to eligibility will not be entertained**.

The prescribed essential qualifications are the minimum and should be in the Trade/Area mentioned against each post. Mere possession of the same does not entitle candidates to be called for Trade Test/Written Examination. Applications received will be scrutinized by a duly constituted Screening Committee. **The duly constituted Screening Committee will adopt its own criteria for screening the applications received for the post and shortlist the candidates accordingly to be called for the Trade Test. The candidate should, therefore, mention in the application all the qualifications and experience in the relevant area over and above the minimum prescribed qualifications, supported with necessary documents/certificates and mark sheets (semester-wise/Year-wise, wherever applicable) and ensure that all details are full and accurate.**

The prescribed educational qualifications should have been obtained from a University /Institution/Board etc. recognized by Govt. of India/approved by Govt. Regulatory Bodies and final results should have been declared on or before the last date of receipt of the online application. Completion of course will be reckoned from the date of issue of provisional certificate/notification.

c) In respect of the equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to upload & produce an order/letter/notification in this regard, indicating the Authority (with number and date) under which it has been so treated. Otherwise, in the absence of such a document, the Screening Committee reserves the right to reject the equivalence claim leading to rejection of the application. The decision of the Competent Authority, CSIR-CFTRI/CSIR with regard to the equivalence of qualification(s) and recognition of Universities/Institutes shall be final and binding.

d) Online Applications from candidates working in CSIR/Government Departments/ Autonomous bodies/ Universities/ Public Sector Undertakings and Government Funded Research Agencies etc., must upload a "No Objection Certificate" (NOC) from their employer (as per the attached format) at the time

of submitting the online application, **failing which their candidature will NOT be considered.** The online applications of such candidates will be considered only if Hard Copy of the same reaches CSIR-CFTRI on or before 26-11-2026, otherwise the online application will be rejected.

e) **The hard copy (print-out) of the online application generated after filling out the online application form must be signed by the candidate at the designated place(s) and accompanied by self-attested copies of the relevant educational qualifications, experience, caste/community/ class, etc. Incomplete applications or applications not accompanied with the required self-attested certificates/documents such as relevant educational qualifications, experience, if any, caste/community/class, etc., requisite application fee (if applicable) shall be summarily rejected.**

f) **The candidates must fill in their Name, Date of Birth, and Father's name/Mother's name in the online application strictly as given in the SSC/Matriculation/10th Standard/SSLC/HSC certificate.** In case, a candidate claims a change of his/her name after matriculation or marriage or remarriage or divorce etc. it also should be mentioned in the respective field in the online application and the Candidate claiming a change in name must submit a copy of Gazette Notification from the appropriate authority in support of change of name/mismatch in name/ variation in name of candidate/ parents (if applicable).

g) Only SSC/Matriculation/10th Standard/SSLC/HSC certificate or Birth certificate issued by appropriate government authority will be accepted as age proof for date of birth and no subsequent request for change will be considered/granted. Where date of birth is not available in certificate/mark sheets issued by concerned Educational Boards, School Leaving Certificate indicating Date of Birth will be accepted.

h) The candidature shall be summarily cancelled if any incorrect or false information is furnished in the online application or if any discrepancy is found upon verification of the original documents.

i) The period of experience rendered by a candidate on part time basis, daily wages, visiting/ guest faculty will not be counted while calculating the valid experience for short-listing the candidates for Trade test/ Written Examination.

j) **The period of experience in a Trade/area of work, wherever prescribed, should be in the relevant area of work/Trade indicated against such posts, which shall be counted after the date of acquiring the minimum essential educational qualifications prescribed for that post.**

k) The experience certificate should clearly state the duration of experience indicating from and to date i.e., date of joining and date of relieving, emoluments, nature of job performed etc. for each Ministry/Department/Organization/Public Sector Undertaking/Autonomous Body under Government of India or the concerned State/UT, as claimed by the candidate in the online application. Further, an experience certificate must be issued by the competent authority, authorized to issue such certificates, in respect of the concerned Ministry/Department/Organization/Public Sector Undertaking/ Autonomous Body under Government of India/State/UT. In absence of any of these details, the decision of the Competent Authority, CSIR-CFTRI will be final and binding upon the candidates.

l) If any document/certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted Officer or Notary is to be submitted.

m) Candidates should indicate as to whether any of their blood/close relatives [relation to a Government servant include the wife or husband, son or daughter, parents, brothers or sisters or any person related to any of them by blood or marriage, whether they are dependent on the Government servant or not] is working/pensioner in CSIR-CFTRI or CSIR or any other National Labs/ Institutes/ Units of the CSIR.

n) In case of Boards/Universities/Institutes awarding CGPA/SGPA/OGPA/DGPA/CPI grades etc., candidates are required to convert the same into percentage based on the formula as per their Boards/Universities/Institutes. A copy of conversion formula of CGPA/SGPA/OGPA/DGPA/CPI grades etc into percentage, issued by the Boards/Universities/Institutes to be uploaded in the online application.

o) Persons with Benchmark Disabilities (PwBD/DIVYANGJAN) fulfilling the eligibility conditions prescribed under GOI instructions are encouraged to apply. Relaxation in the age limit shall be applicable irrespective of the fact whether the post is reserved for them or not, provided the post is identified as suitable for the relevant category of disability.

p) The date for determining the upper age limit, qualification shall be the closing date prescribed for submission of online applications i.e. **18th November, 2026**.

q) Wherever a specific Trade / area / subject and Percentage have been prescribed as the essential eligibility criteria for the post and if the same is not evident from the candidate's marks sheet and/or certificate from the concerned Board/University, the candidates must substantiate their claims in this regard with valid proof in the online application. In case the required Trade / area / subject and percentage has not been mentioned/depicted in a candidate's Marks Sheet and/ or Certificate awarded by the concerned Board / University, the decision of the Competent Authority, CSIR-CFTRI regarding acceptance or rejection of such claims would be final and binding upon the candidates. **Applications not duly filled or uploaded without required certificates / documents will be summarily rejected.**

r) The selected candidates will be on probation for a specific period from the date of taking over charge of the post. The probationary period may be extended or curtailed at the discretion of the Competent Authority. After successful completion of probationary period, they will be considered for confirmation in accordance with the extant rules.

s) The selected candidates will not be permitted to apply for appointment elsewhere or in this Laboratory during the probationary period and if they have applied for any posts in any other Organisation before joining, they have to intimate the details of such applications, immediately on joining the Laboratory.

t) The selected persons should be ready to serve under the administrative control of the Director, CSIR-CFTRI viz. at the **Headquarters in Mysuru or its Resource Centres located at Hyderabad, Mumbai, Lucknow** and they can be transferred to any of the Labs/Institutes of CSIR anywhere in India as and when need arises.

u) The recruitment for the above posts is governed by the "**CSIR Service Rules, 1994 for Recruitment of Technical and Support Staff**" as amended from time to time. All other terms and conditions not stipulated herein shall be governed by the provisions of the said Recruitment Rules.

v) Any application with discrepancies between information provided and supporting/original documents submitted will be rejected as invalid. If it is detected at any stage of the screening/selection process it will make the candidate ineligible for appearing in the Trade test/Written test.

w) The screening of the candidates will be done prima facie on the basis of documents and information furnished by the candidates in the online application and the documents submitted through hard copy. If at any subsequent date/stage it is discovered that the candidates do not fulfill the eligibility criteria or has submitted incorrect or false information in the application form or willfully suppressed any material information their candidature will be cancelled without assigning any reason whatsoever. If any false, incorrect, or misleading information is detected, even after selection, he/she shall be liable for removal from service at any stage after joining, and such other action as deemed necessary may be taken by the Competent Authority. CSIR-CFTRI/CSIR will not be responsible for any consequences resulting from the submission of such false/inaccurate information. Therefore, the candidates must ensure that all information provided in the online application is accurate and correct.

x) Notifications regarding selection, details of screened/short listed candidates to be called for Trade test/Written examination along with criteria adopted and any updates shall be displayed only on CFTRI official website: **https://www.cftri.res.in** from time to time.

y) Candidates are advised in their own interest to submit the online application much before the closing date and not to wait till the last date to avoid the possibility of disconnection/inability or failure to login to the recruitment portal on account of heavy load on the website during the closing days. In case candidates could not submit their online application due to failure of server/any technical defect at the last moment, last date will not be extended. Therefore, candidates are advised to submit online application well in advance without waiting for the last date of submission of application. The Institute's decision shall be final and binding and no enquiry will be entertained in this regard.

z) In case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, such candidate/ cyber cafe will be held responsible for the same and liable for suitable legal action under cyber/ IT Act.

aa) **NO INTERIM ENQUIRY OR CORRESPONDENCE WILL BE ENTERTAINED.** The **Helpdesk** contact mentioned on the recruitment portal for online application is for resolution of operational issues related to online submission of application form only.

bb) The decision of the CSIR-CFTRI/CSIR in all matters relating to eligibility, acceptance or rejection of applications, mode of selection and conduct of Trade Test/Written Examination will be final and binding on the candidates. No enquiry or correspondence will be entertained in this connection from any individual or agency on behalf of the candidate.

cc) The Director, CSIR-CFTRI reserves the right to cancel the advertisement without assigning any reason thereof or reserves the right not to fill up the posts. The number of vacancies indicated against each post/category is provisional and may decrease at the time of final selection. This advertisement does not necessarily tantamount to the selections being actually made. The selection process is subject to the CSIR/GoI instructions prevalent at a given point of time during various stages of selection process.

dd) The Competent Authority reserves the right to amend, delete and add terms & conditions to this advertisement without assigning any reason, if necessary, in the interest of CSIR-CFTRI. For any issue that is not covered in this advertisement, the decision of Competent Authority, CSIR-CFTRI shall be final and binding.

ee) The Competent Authority reserves the right to debar any candidate for any malpractice, including for a fraudulent claim of any kind of benefit/relaxation/concession and misconduct.

ff) Any dispute arising out of or in connection with this advertisement shall be subject to the jurisdiction of the courts located at Mysuru only.

gg) Canvassing in any form and/or bringing any influence, political or otherwise will be treated as a disqualification for the post.

3. RESERVATION RULES & RELAXATIONS:

The applicant must have attained the age of 18 years and should not exceed 28 years of age as on the last date for receipt of online application. However, permissible relaxations in upper age limit for different categories in accordance with extant Rules/ guidelines of CSIR/Government of India are as under:

a) Age relaxation for SC/ST/OBC(NCL):

The upper age limit shall be relaxed by 05 [five] years for Scheduled Caste [SC]/Scheduled Tribe [ST] and 03 [three] years for Other Backward Class [OBC(NCL)] candidates, as per Government of India orders in force, **only in respect of those cases where the posts are reserved for the respective categories** [copy of the certificate to be enclosed to the application, as required].

SC/ST/OBC(NCL) candidates who apply against the posts not reserved for them i.e. Unreserved (UR) posts will not be eligible for age relaxation and they are treated on par with general candidates in respect of their selection. Application Fee Exemption is, however, applicable for SC/ST candidates in such cases.

The candidates belonging to the reserved category of SC/ST/OBC(NCL) must upload a scanned copy of their certificate along with their applications which should be in the prescribed form issued by the Competent Authority Empowered to issue such Certificates (Like SDO/District Magistrate/Dy. Commissioner etc.) as per the Government of India Orders. As for OBC certificates, both the conditions of OBC status as well as exclusion from 'Creamy Layer' with respect to Government of India criteria and not State Government criteria, are to be met and the OBC (Non-creamy layer) certificate should be the latest and valid.

For information and compliance, the prescribed forms for producing the OBC(NCL)/SC/ST certificate thereof referred to above are uploaded on the recruitment portal of CSIR-CFTRI under the link for "Forms" in respect of Advertisement No. Rec.02/2026. The OBC certificates should be in the format **FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA** with reference to relevant Government of India Orders meeting the Creamy Layer Criteria as laid down by Government of India and not for appointment in any of the States bearing references to those State Government Orders. OBC candidate's eligibility will be based on Castes borne in the Central List of Govt. of India and their Sub-caste must match with the entries in Central List of OBC, failing which their candidature will not be considered under any of the applied reserved categories and will be treated as Unreserved (UR), if otherwise eligible. **The OBC candidates who belong to the "Creamy layer" are not entitled to concession admissible to the OBC category, and such candidates have to indicate their category as General/ Unreserved.**

The OBC (Non-Creamy Layer) are required to additionally furnish a 'Form of Declaration' supporting their claim that they do not belong to the OBC (Creamy Layer) category based on

status/income for the immediate preceding three financial years. The SC/ST/OBC certificates should be only in the prescribed Government of India formats/ certificates. Candidate seeking reservation under SC/ST/OBC(NCL) must submit their caste certificate in the prescribed proforma issued by the competent authority. The certificate should clearly indicate the candidate's Caste/Community, the Act/Order under which the Caste/Community is recognized as SC/ST/OBC and the village/ town the candidate is ordinarily a resident of.

b) For EWS (Economically Weaker Section):

Persons who are not covered under the existing scheme of reservations to the Scheduled Castes, the Schedule Tribes and the Other Backward Classes and whose family has gross annual income below Rs.8.00 Lakh (Rupees Eight Lakh only) are to be identified as EWSs for benefit of reservation. The income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWSs, irrespective of the family income:

i) 5 acres of Agricultural Land and above;

ii) Residential flat of 1000 sq. ft. and above;

iii) Residential plot of 100 sq. yards and above in notified municipalities;

iv) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority (Like SDO/District Magistrate/Dy. Commissioner etc.) as per the Government of India Orders. The above certificate issued in the prescribed format shall only be accepted as candidate's claim belonging to EWS. Failing in these stipulations, their claim for reserved status under EWS will not be entertained and the candidature/application of such candidates, if fulfilling all the eligibility conditions for General (Unreserved) category, will be considered as General (UR) only.

The benefit of reservation under EWS category will be regulated as per DoPT OM No. 36039/1/2019-Estt.(Res.), dated 31.01.2019 and any other GoI instructions applicable in this regard, at the time of last date of submission of application. Further, the crucial/cut-off date for submitting Income and Asset certificate by the EWS candidate will be the closing date for receipt of application for the post. Income & Asset Certificates issued subsequent to the crucial/cut-off date and for the later Financial Year shall not be accepted.

Further, Family Gross Annual Income shall be computed for the financial year prior to the year of last date of submission of online application. For example, if the closing date for receipt of application for a post is November, 2026, the financial year for computing gross annual income of the family shall be 2025-2026 and the certificate shall be valid for 2026-2027.

c) Age relaxation for Government Employees:

The upper age limit is also relaxable upto 05 years for the regular employees working in CSIR and its Laboratories/Institutes, Government Departments, Autonomous Bodies and Public Sector Undertakings in accordance with the instructions and orders issued by the Government of India/CSIR from time to time in this regard. [This implies that Scheduled Castes/Scheduled Tribes category candidates would get maximum 10 years age relaxation including 5 years age relaxation in respect of those cases where the posts are reserved for their respective categories. Similarly, OBC(NCL) candidates would get maximum upto 8 years including 3 years age relaxation in respect of those cases where the posts are reserved for their respective category].

This relaxation will be admissible to Government servants with 3 years continuous service and working in posts which are in the same line or allied cadre and where a relation could be established that the service already rendered in that particular post will be useful for the efficient discharge of the duties of the post to which recruitment is being made. The decision in this regard will rest with the appointing authority.

A candidate claiming to belong to the category of Government servant and thus seeking age relaxation under this para would be required to produce a Certificate in the prescribed proforma issued after the date of advertisement from his/her Employer on the Office letter head to the effect that he/she is a regularly appointed Government Servant and not on casual/adhoc/daily wages/hourly paid/contract basis employee.

Temporary/contractual/project staff etc., working in CSIR laboratories/Institutes, Government departments, Autonomous Bodies and Public Sector Undertakings should mention "NO" in the Government Employee Status.

d) <u>Age relaxation to Persons with Benchmark Disability (PwBD)</u>:

Age relaxation of 10 (Ten) years [This implies that Scheduled Castes/Schedules Tribes category candidates would get maximum 15 years age relaxation including 5 years meant for their respective categories. Similarly, OBC candidates would get maximum upto 13 years including 3 years age relaxation meant for OBC category] in upper age limit shall be allowed to persons suffering from the following benchmark disabilities as per GOI instructions:

(i) Category A - blindness and low vision;

(ii) Category B - deaf and hard of hearing;

(iii) Category C - locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;

(iv) Category D - autism, intellectual disability, specific learning disability and mental illness;

(v) Category E - multiple disabilities from amongst persons under clauses (A) to (D) including deaf-blindness.

Note: Definition of the above specified disabilities will be as per "THE RIGHTS OF PERSONS WITH DISABILITIES ACT, 2016".

The candidates of Multiple Disabilities shall be eligible for reservation under category (e)-Multiple Disabilities only of Section 34(1) of RPwD Act, 2016 and shall not be eligible for reservation under any other categories of disabilities i.e. (a) to (d) of Section 34(1) of RPwD Act, 2016 on account of having 40% and above in any of these sub-categories of PwBD.

The age concession to the persons with disabilities shall be admissible irrespective of the fact whether the post is reserved for person with disabilities or not, provided the post is identified suitable for the relevant category of disability and Functional Requirements consistent with requirements of the identified post.

The persons claiming age relaxation under this sub-para would be eligible for relaxation in conditions/ reservation in posts who suffer from not **less than 40% of relevant benchmark disability and required to produce a valid certificate in prescribed pro-forma in support of their claims clearly indicating that the degree of physical disability is 40% or more**. Those Persons with Benchmark Disabilities (PwBD) who have availed the relaxation and/or reservation will have to submit **Disability Certificate** issued by the Competent Authority as per the **Form V (for cases of single disability) i.e. Proforma-IV and Form VI (for cases of multiple disabilities) i.e. Proforma-V**, as prescribed under The Rights of Persons with Disabilities (Amendment) rules, 2024. The existing certificates of disability issued under the Persons with Disabilities Act 1995 (since repealed) shall continue to be valid for the period specified therein.

No Application Fee is payable by them. All other relaxations/concessions will be as per the Government of India orders. PLEASE NOTE, PwBD CANDIDATES SHOULD MENTION IN APPLICATIONS, THEIR CASTE/COMMUNITY LIKE SC/ST/OBC/GEN/EWS and also produce Certificate of the concerned Caste/Community, as this is a horizontal reservation. A candidate under the category (PwBD) will be considered to be eligible for appointment only if he/she (after such physical examination as the appointing authority may prescribe) is found to satisfy the requirements of physical and medical standards for the applied posts.

As per Ministry of Social Justice and Empowerment (MOSJE), Department of Empowerment of Persons with Disabilities (Divyangjan), GoI, O.M No. 18-25/2024-Policy dated 17-12- 2025:

- Disability conditions categorized as "likely to improve" under the temporary disability category shall not be eligible for reservation.
- Disability conditions categorized as "progressive, non-progressive or not likely to improve" under the temporary disability category are to be treated eligible for reservation.

In case of Persons with Benchmark Disabilities, the facilities of compensatory time and Scribe / Passage Dictator shall be governed by CSIR OM No.5-1(39)/2008-PD dated 04.12.2025 and MOSJE instructions issued vide OM No. P-13013/75/2023-Policy-DD-III dated 01.08.2025 as amended from time to time.

NOTE: The facility of scribe/ assistive technology will be allowed to a PwBD/PwD candidates only if he/she has opted for the same in the online application form

Candidates are also required to ensure that the scribes engaged by them are not appearing in the list of debarred persons available on the government portals.

Any violation of above conditions will invite cancellation of candidature, debarment of candidate as well as scribe as per extant rules, relevant action against the scribe and criminal action, if so required.

e) Age relaxation to Widows, divorced women and women judicially separated from their husbands and who are not re-married:

As per GOI provisions, in respect of widows, divorced women and women judicially separated from their husbands and who are not re-married, the upper age limit is relaxable up to the age of 35 years (up to 40 years for members of Scheduled Caste/Scheduled Tribe candidates in respect of the posts reserved for them) but no relaxation of educational qualification or method of recruitment. The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:

i. In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
ii. In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/decree of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women that they have not remarried since.

f) Age relaxation for Ex-Servicemen (ESM) candidates:

Upper age limit is relaxable by 03 years for ESM candidates, after deduction of the military service rendered from the actual age as on the closing date for submission of online application.

Only those candidates shall be treated as Ex-Servicemen who fulfil the definition and criteria as laid down in the Ex-servicemen (Re-employment in Civil Service and Posts) Rules, 1979, as amended from time to time and the instructions issued by the Ministry of Personnel, Public Grievances and Pensions, Government of India Gazette Notification No. G.S.R 115 (E) issued vide No. 36034/1/2018-Estt. (Res.) dated 09.02.2026.

Ex-servicemen who have already secured employment in civil side under Government in Group C &/or D posts on regular basis after availing of the benefits of reservation given to Ex-Servicemen for their re-employment are not eligible for claiming benefits of reservation under Ex-Servicemen category and fee concession but they are permitted the benefit of age relaxation as admissible for Ex-Servicemen for securing another employment in any higher post or service under the Central Govt. However, such candidates can avail the benefit of reservation as ex-serviceman for subsequent employment if he immediately after joining civil employment, has given self-declaration / undertaking to the concerned employer about the date wise details of applications for various vacancies for which he had applied for before joining the initial civil employment as mentioned in the OM No. 36034/1/2014-Estt (Res) dated 14th August 2014 issued by DoP&T.

Age relaxation is not admissible to sons, daughters and dependents of Ex- Servicemen. Therefore, such candidates should not indicate their category as Ex- servicemen.

Candidates who are released/ retired from Armed Forces are required to upload a certificate as per Proforma-VIII and/or also have to produce a copy of the discharge Certificate / pension payment order and documentary proof of rank last/presently held (substantive as well as acting).

Candidates who are still in the Armed Forces and desirous of applying under Ex-Servicemen category should upload Proforma-IX from the Competent Authority showing his/her date of completion of a specific period of engagement (SPE) along with the declaration in Proforma-X that he/ she is entitled to benefits admissible to Ex-Servicemen as per Govt. of India rules.

g) Any other Age relaxation shall be applicable as per extant GoI/ CSIR Recruitment Rules and all the Age relaxations indicated above are not exhaustive. For detailed information on age relaxations, please refer to the orders of the Government of India/CSIR amended from time to time.

N.B. Candidates belonging to SC/ST/OBC(NCL)/EWS/PwBD/Ex-Servicemen etc., are required to upload the certificate(s) in the prescribed format as the case may be signed by the specified authority valid for appointment to posts under the Central Government. For information and compliance, the prescribed formats for producing SC/ST/OBC/EWS/ESM/PwBD Certificate referred to above are enclosed as Proformas in this advertisement. The concerned candidates are also required to produce the applicable certificate in Original at the time of test/examination/document verification (as and when asked for).

Candidates who wish to be considered against reserved vacancies or seek age relaxation must submit the requisite certificate from the competent authority in the prescribed format when such certificates are sought by this institute at any point of time during the recruitment process. Otherwise, their claim for reservation or age relaxation will not be entertained, and their candidature/application will be considered under Unreserved (UR).

Crucial date for claim of SC/ST/OBC/EWS/PwBD/ESM status or any other benefit, viz., fee concession, reservation, age-relaxation, etc., will be the closing date for receipt of online applications. The crucial date here does not mean that the date of certificate(s) should be before the closing date of application, it means that on the crucial date, the candidate(s) must fall under the categories SC/ST/OBC/EWS/PwBD/ESM, as applicable. However, a person, seeking appointment on the basis of reservation to EWS Category, must ensure that he possesses the Income & Asset certificate valid for the financial year 2026-2027 issued on the basis of Income for the financial year 2025-2026 in accordance with DoPT's OM No. 36039/1/ 2019-Estt (Res) dated 31.01.2019.

CSIR-CFTRI shall verify the antecedents or documents submitted by the candidate at any time, or during the tenure of the appointment. In case, it is detected that the documents submitted by the candidates are fake or the candidate has doubtful/unacceptable antecedents/background and had suppressed any information, then the individual's services shall be liable to be terminated forthwith and in addition, legal action may be initiated against such candidates/employees as per law. The appointment orders issued by the Institute to the finally selected candidates, shall be provisional until the clearance of character and antecedents are received from appropriate authority by the Institute.

Candidates belonging to **SC/ST/EWS/OBC/PwBD/ESM** may note in respect of the above that their candidature will **remain provisional** till the Certificate of their falling under SC/ST/EWS/OBC /PwBD/ESM is verified/confirmed by the Appointing Authority from the Certificate issuing Authority and appointments to the reserved posts will be provisional and subject to the verification of caste certificates through proper channels. If the verification reveals that the claim of the candidate belongs to the SC/ST/OBC/EWS/PwBD/ESM is false OR it reveals that the claim of the candidate belongs to the creamy layer is false, his/her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Bharatiya Nyaya Sanhita (BNS) for production of a false certificate.

4. Selection Procedure for Technician (1):

- Applications received within the stipulated period shall be screened by a Screening Committee and the candidates fulfilling all necessary eligibility criteria as recommended by the Screening Committee duly constituted by the Director, CSIR-CFTRI, will be invited for the Trade Test in the relevant Trade. (Qualifying in nature).
- Those who qualify in the Trade Test will be invited for a competitive written examination. There will be three papers (Paper-I, Paper-II & Paper-III) in the competitive written examination. The Second and Third paper (i.e. Paper-II & III) will be evaluated only for those candidates who secure the minimum threshold marks (to be determined by the Selection Committee) in the first paper (Paper-I).
- The final merit list will be prepared only on the basis of the performance of the candidates in the competitive written examination in Paper-II & III.

a) Scheme of Written Examination:

Mode of Examination	OMR Based or Computer Based Objective Type Multiple Choice Examination.
Medium of Questions	The questions will be set both in English and Hindi except the Questions on English language.
Standard of exam	SSC + ITI / XIIth Standard
Total No. of Questions	150
Total Time Allotted	2 hours 30 Minutes

Paper-I (Time Allotted- 1 Hour)

Subject	No. of Questions	Maximum Marks	Negative Marks
Mental Ability Test*	50	100 (two marks for every correct answer)	There will be no negative marks in this paper.

* Mental Ability Test will be so devised so as to include General intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational judgement etc.

Paper-II (Time Allotted- 30 Minutes)

Subject	No. of Questions	Maximum Marks	Negative Marks
General Awareness	25	75 (Three marks for every correct answer)	One negative mark for every wrong answer
English Language	25	75 (Three marks for every correct answer)	One negative mark for every wrong answer

Paper-III (Time Allotted- 1 Hour)

Subject	No. of Questions	Maximum Marks	Negative Marks
Concerned Subject**	50	150 (Three marks for every correct answer)	One negative mark for every wrong answer

**Concerned Subject is based on the advertised qualification in the relevant trade of the post.

b) Preparation of Merit List:

- Those who qualify in the Trade Test will be invited for a competitive written examination. There will be three papers (Paper-I, Paper-II and Paper-III) in the competitive written examination. Paper-I is qualifying in nature.
- The Second & Third paper (Paper-II & Paper-III) will be evaluated only for those candidates who secure the minimum threshold marks (to be determined by the Selection Committee) in the first paper (Paper-I). The Final merit list will be prepared only on the basis of the marks obtained by the candidate in Paper-II & Paper-III.

  Note: The minimum threshold marks (Cut off Marks) for Trade Test & Paper-I, decided by the Selection Committee for each category of posts as advertised will be notified in the website of CSIR-CFTRI for information of all concerned before the Trade Test / Written exam.

c) Methodology for Resolution of Tie Cases for the post of Technician (1):

In the event of tie in scores where two or more candidates secure equal aggregate marks in the written examination (other than qualifying paper), merit will be decided by applying the following criteria, as notified by CSIR vide its Circular Letter No. 5-1(211)/2014-PD dated 30.05.2023, in the order of precedence given below, till tie is resolved:

Order of Preference	
i.	Candidate with higher marks in the papers of concerned subject/trade placed higher,
ii.	Candidate with lesser negative marks, if applicable, in the papers of concerned subject/trade of Written Test placed higher,
iii.	Candidate with lesser negative marks, if applicable, in the papers (which have been considered for preparation of merit) of Written Test placed higher.
iv.	Date of Birth, with older candidate placed higher,
v.	Candidate acquiring Essential Degree earlier placed higher,
vi.	Alphabetical Order in which first names of the candidates appear.

5. How to Apply:

a) Eligible and interested candidates are required to apply ONLINE only through our website **https://www.cftri.res.in** or **https://recruitment.cftri.res.in** **on the browser (Preferably Google Chrome).** No other means/mode of application will be considered.

b) Online Application will be available on https://recruitment.cftri.res.in or https://cftri.res.in
The deadlines for the application are as follows

Starting Date for Submission of Online Applications including payment of application fee	**19-10-2026 (from 10:00 A.M.)**
Last Date for Receipt/Submission of Online Applications including payment of application fee and Downloading of filled-in online application form **(Thereafter, the website link will be disabled)**	**18-11-2026 (upto 11:59 P.M.)**
Last Date for Receipt of Hard Copy of Online Applications	**26-11-2026**

c) It is mandatory to take the print out of the successfully submitted online application form by 11:59 p.m. on 18.11.2026, sign the same and attach the self-attested mandatory documents & photo. The print out of the application along with the relevant documents must reach CSIR-CFTRI on or before 26.11.2026. Candidates should keep a copy of the application print-out and payment details, if any, for their record. **Print-out of Application and payment details will not be available after 11:59 p.m. on 18.11.2026. ONLINE APPLICATIONS WITHOUT RECEIPT OF HARD COPY OF THE SAME WILL BE SUMMARILY REJECTED.**

d) Candidates are advised to go through the instructions for online filling of the application carefully. For online application process please refer "How-to-apply online" instructions, "Fee Payment Procedure' available on the above-mentioned website.

e) **<u>Pre-Requisites for applying online</u>:**

Candidates should have a valid E-mail id which should be kept active till the final selection. This is essential for him/her in getting communication advice, etc. by E-mail. Candidates are also advised to keep checking their spam/junk mailbox, in addition to inbox folder. No change in E-mail id will be entertained during the entire process of the recruitment.

If the candidate does not have a valid email id, he/she should create a new valid email id before applying online and should be kept active during the entire recruitment process.

The candidate is required to keep details about bio-data/necessary details ready to enable him/her to fill up the application form correctly and to make online payment of application fee through link provided in the online application, if applicable.

The name of the candidate or his/her father/mother/husband etc., should be spelt correctly in the application as it appears in the certificates/mark sheets.

Scan your Photograph, Signature, proof of date of birth, qualifying educational certificates (10th onwards), present/last employment certificate (if applicable), caste certificate (if applicable), disability certificate (if applicable), Discharge Book in case of Ex. Servicemen (if applicable) and any other supporting documents.

f) **<u>Guidelines for Scanning & Uploading the Photograph & Signature and Certificates / Documents</u>:**

Before applying online, a candidate must possess a scanned image of his/her photograph, signature, Live Photo (Live Photo Capture) and other required certificates as per the specifications given below:

i. Photograph Image:

- Upload jpg file only, sized less than 50 kb (200 pixels in height and 150 pixels in width).
- Photograph must be a recent passport size colour picture, against a light-coloured,(preferably white) background.
- In addition to the uploading a file of your photograph, live photo is also required to be captured for which necessary instructions are given in next para below.

ii. Live Photo (Live Photo Capture):

- The Live Photo is separate from the Photograph above and is used for identity verification at the examination hall.
- It cannot be uploaded as a file. It must be captured live, either through your computer's webcam or by scanning the on-screen QR code via mobile phone, by scanning the QR code.
- Look straight at the camera with a relaxed face.
- If you have to use flash, ensure there is no "red-eye".
- The system automatically detects your face and captures the photo the instant you blink your eyes, simply position your face in the frame, look at the camera, and blink naturally once the prompt turns green; no manual "click to capture" is needed.
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen. Coloured glasses or sunglasses/ cap should not be worn.
- Ensure good, even lighting and a plain background, remove caps, hats and dark glasses (religious head wear is allowed if it does not cover your face), and remove reflective glasses glare if possible.
- The captured Live Photo is automatically checked for a detectable face; if no face is found, it is rejected and you will be asked to retake it.
- If using the phone/QR option, the QR code and the phone upload link are valid for a limited time (**5** minutes), hence complete the capture before it expires or generate a new QR code.

iii. Signature Image:

- Upload jpg file only, sized less than 50 kb (50 pixels in height and 150 pixels in width).
- The applicant has to sign on white paper preferably in Black ink.
- The signature must be signed only by the applicant and not by any other person.
- The Applicant's signature obtained on the attendance sheet at the time of the trade test/written exam should match with the uploaded signature. In case of mismatch, the candidate may be disqualified.

Note: In case of trouble in uploading photo/signature, the candidate can make use of the crop & upload option by Clicking on Help me Upload & Resize tab in the online application.

iv. Certificates/ Documents: (File Type: PDF & Max Size: 1 MB each)

- Scanned Copy for the proof of date of birth: Upload pdf file only, sized less than 1 MB.
- Scanned Copy of educational qualifications (10th onwards): Upload certificate for each qualification i.e. 10th, ITI etc. as a separate pdf file of less than 1 MB. Upload the passing certificate and the semester wise mark sheet in a single merged pdf file.
- Scanned Copy of experience certificate, if applicable: Upload certificate for experience claimed in the application as a separate pdf of less than 1 MB.
- Scanned Copy of caste & Disability certificate, if applicable: Upload pdf file only, sized less than 1 MB
- Scanned Copy of Discharge book certificate, if applicable: Upload pdf file only, sized less than 1 MB
- "NOC" from the present employer, if applicable.
- Scanned Copy of Any other supporting documents: Upload pdf file only, sized less than 1 MB.

g) <u>Procedure for applying Online</u>:

Candidates satisfying the conditions of eligibility are first required to visit our website https://www.cftri.res.in (or) https://recruitment.cftri.res.in to apply for the positions.

The first step is "Registration". Click Apply online and proceed for registration with your name, email address and mobile number. On successful registration you will get a User ID and password to your registered email and mobile number. Candidates are advised to carefully note the allotted User ID and password (advised to change password). You may log in any time before the closing date of the advertisement to complete the online application form using User ID and password. Click on "Forgot Password" and follow the steps to retrieve lost User ID & Password.

When login to the portal for the first time with the username and password received on the email/mobile, candidates need to complete their profile page (Basic details such as Gender, Date of Birth, Marital Status, Category, Person with benchmark disability (PwBD) status and Type & nature of disability, if applicable, Ex-Serviceman status and period of service, if applicable, Govt. Employee and CSIR Employee status etc.. Candidates will be able to re-check the entered details in the next page.

Once the profile is verified and locked, these details cannot be modified. Hence, candidates are advised to carefully fill-in and lock their profile.

The Online Application Form has 7 tabs

- Apply
- Personal Details
- Education
- Experience (wherever applicable)
- Additional details
- Uploads
- Preview & Submit

- Candidate should fill the correct information and will be held responsible for any typographical or other errors in data feeding. Later no request will be entertained for correction.
- Candidate can Login any number of times and fill information in the above mentioned pages. He/She needs to save/ update the contents to preserve the filled information.
- After filling information in all the pages and uploading the documents, candidate can preview and verify the entire application form before clicking the final submit Application button.
- Please note application form details can't be changed or edited after the final submission. Please ensure that all the details are checked before clicking the OK button.
- Upon successful submission of Online Application Form, an "Application No." is generated. Candidates who are exempted from payment of application fee can print their application directly and others are requested to make payment online by clicking Online Payment form hyperlink. They will be directed to payment gateway.
- Fill in the details carefully before proceeding the payment.
- Enter the Application No., Name, Post Code (E.g. TE01 etc.), Post Name, Email Id and Mobile No. etc. correctly in the payment details form of SBI Collect.
- Confirm the details entered in the confirmation page and continue.
- Select payment options from list to make payment.

A non-refundable application fee of **Rs.500/-** (Five Hundred Rupees only), wherever applicable, may be deposited through the SBI Collect link available on this website https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=299364 and download the copy of e-receipt of the same. Once payment is done, the candidates can also access the download e-Receipt at SBI Collect site using DU Reference No or DOB and Mobile No. combination.

After successful payment is made, candidates must enter the payment details and upload e-Receipt / Transaction Receipt in the online application portal on or before the last Date for Submission of Online application [i.e.18.11.2026 (11:59 PM)]. This step is mandatory for successful submission of the application and generation of a printout of the duly submitted Online Application Form.

The print out of the successfully submitted online Application must be duly signed by the candidate at designated place(s) and accompanied by One recent Passport size Coloured photograph, self-attested copies of the certificates, mark sheets, testimonials in support of age, educational qualifications, experience certificate (if applicable), copy of full discharge book (if applicable), proof for possession of Ex-Servicemen certificate (if applicable), caste certificate (if applicable), certificate to be produced by EWS candidates (if applicable), PwBD certificate (if applicable), copy of E-RECEIPT of the Application fee paid (if applicable) should be sent in an envelope superscribed "**APPLICATION FOR THE POST OF "_____", "Post Code _____" 'Advertisement No. Rec.02/2026'** by speed post/registered post only so as to reach on or before **26.11.2026** to the address given below, **separately for each post code**, in case a candidate applies for multiple post codes.

Recruitment Section (E-I Section),
CSIR-Central Food Technological Research Institute,
Cheluvamba Mansion (Opposite to Rail Museum),
Mysuru – 570020, Karnataka.

h) <u>Application Fee</u>:

A non-refundable application fee of **Rs.500/-** (Five Hundred Rupees only), wherever applicable, may be deposited through the SBI Collect portal available on this website under the **<u>Payment Category: Application Fees-Regular Appointment</u>**

SBI Collect Link: https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=299364

The candidates belonging to SC/ST/PwBD/Women/Ex-Servicemen are exempted from payment of application fee, subject to uploading of the relevant document of their claim.

Applications without the prescribed fee will not be considered and summarily rejected in the non-exempted categories. No representation against such rejection would be entertained.

i) In case of Boards/Universities/Institutes awarding CGPA/SGPA/OGPA/DGPA/CPI grades etc., candidates are required to convert the same into percentage based on the formula as per their Boards/University/Institute. A copy of conversion formula of CGPA/SGPA/OGPA/DGPA/CPI grades etc., into percentage, issued by the Boards/Universities/Institutes to be uploaded in the online application.

j) Candidates currently working in CSIR/Government Organisations/Autonomous Bodies/Statutory Bodies/Universities/PSU etc., as regular employee, must upload a 'No Objection Certificate' (NOC) from their employer, along with their online application. Failure to do so will render the application as incomplete.

k) **Applications submitted cannot be withdrawn and Fee once paid, will not be refunded under any circumstances, nor can it be held in reserve for any other recruitment or selection process.**

l) Only a single application will be entertained from each candidate for each postcode. **IN CASE A CANDIDATE SUBMITS MULTIPLE ONLINE APPLICATIONS FOR A SINGLE POSTCODE WITH DIFFERENT EMAIL IDS, ONLY THE LATEST COMPLETED APPLICATION WILL BE CONSIDERED.** Candidates should retain a copy of the application print-out and any payment details for their records, as these will not be available after the online application deadline.

m) A candidate can apply for multiple postcodes subject to fulfilling all eligibility criterion attached to each individual post code. However, candidate needs to fill the application (except primary/registration details) with the requisite application fee separately for each post code accompanied by separate documents, as applicable, and each application should be complete in all respects. Candidate is advised to check that uploaded photograph and live photo is clearly visible / identifiable and that all documents have been successfully uploaded and are legible.

n) Candidates may once again note that the print out of the successfully submitted online Application must be duly signed by the candidate at designated place(s) and accompanied by One recent Passport size Coloured photograph, self-attested copies of the certificates, mark sheets, testimonials in support of age, educational qualifications, experience certificate (if applicable), copy of full discharge book (if applicable), proof for possession of Ex-Servicemen certificate (if applicable), caste certificate (if applicable), certificate to be produced by EWS candidates (if applicable), PwBD certificate (if applicable), copy of E-RECEIPT of the Application fee paid (if applicable) should be sent in an envelope superscribed "**APPLICATION FOR THE POST OF "_____", "Post Code _____" 'Advertisement No. Rec.02/2026'** by speed post/registered post only so as to reach on or before **26.11.2026** to the address given below, **separately for each post code**, in case a candidate applies for multiple post codes.

Recruitment Section (E-I Section),
CSIR-Central Food Technological Research Institute,
Cheluvamba Mansion (Opposite to Rail Museum),
Mysuru – 570020, Karnataka.

o) **Candidates are required to complete both the online application process and the submission of a physical hard copy within the prescribed timeline. Failure to comply with either requirement will lead to rejection of the application without further notice. Candidates must upload clear, high-quality scanned copies of all requisite documents while submitting the online application, and subsequently submit self-attested copies of the same documents in hard copy form.**

p) **Candidates should specifically note that the hard copy of online applications received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained by CSIR-CFTRI.**

q) **Incomplete applications (OR) Hardcopy of the application not accompanied by printout of the complete online application form, signatures at designated places wherever applicable, photograph and application fee (if applicable), all applicable documents with self-attestation, caste certificate (if applicable), Proof of possession of a valid Ex-servicemen Certificate (if applicable), copy of Discharge book (if applicable), Experience certificate (if applicable) etc. will not be entertained and will be summarily rejected.**

6. **<u>Printed Hardcopy of Full Online Application Form duly signed by the candidate along with the following self-attested documents must be sent by Speed post/ Registered post only:</u>**

a. Proof for remittance of application fee of Rs. 500/- paid through SBI collect (E-receipt/Transaction reference), wherever applicable.

b. One recent Passport size Coloured photograph (same as uploaded with the online application form) to be pasted on the application form and **signed across in full**.

c. Signature of the candidate signed at appropriate places in the hardcopy of online application form.

d. Copy of Matriculation /10th Standard or equivalent marksheet/certificate indicating date of birth or School leaving certificate indicating Date of Birth in support of Name and Date of Birth duly self-attested.

e. Copy of Gazette Notification/Affidavit from appropriate authority in support of change of name/ mismatch in name/ variation in name of candidate (if applicable) duly self-attested.

f. Copies of educational certificate(s) and/or mark sheet(s) supporting the essential qualifications and any higher qualifications duly self-attested i.e.

- SSC / 10th Marksheet reflecting marks obtained/percentage of marks (in case of grading, copy of conversion formula of Grade/Division/CPI etc. into percentage issued by the concerned Board/Institute).
- ITI Certificate or National/State Trade Certificate & Mark sheet/ Apprentice certificate, wherever applicable.
- Intermediate/10+2 /Diploma Certificate & Mark sheet, if any.
- Graduation certificate & Mark sheet, if any.
- Post-Graduation certificate & Mark sheet etc., if any.

g. Copy of duly self-attested Conversion formula of CGPA/SGPA/OGPA/DGPA/CPI grades etc. into percentage, issued by the Board/University, if applicable.

h. Copy of duly self-attested equivalent clause in Essential Qualifications related order/letter, if applicable

i. Copy of duly self-attested full Discharge book & valid Ex-Servicemen certificate, if any.

j. Copy of duly self-attested Scheduled Caste/ Scheduled Tribe/ Other Backward Class/ Economically Weaker Section / PwBD certificate(s) in the prescribed Government of India (GoI) format issued by the specified authority, if applicable.

k. Copy of the 'Form of Declaration' from OBC (Non-Creamy Layer) candidates, supporting their claim in the application that they do not belong to the OBC (Creamy Layer) category based on income for the immediate preceding three financial years.

l. Copies of duly self-attested experience certificates, if any.

m. No Objection Certificate (NOC)/Proper channel Application, wherever applicable.

n. PwBD certificate duly self-attested, in the prescribed Government of India (GoI) format signed by the specified authority, if applicable.

o. Any other relevant document/certificates in support of the claim made(s) in the application duly self-attested, as applicable.

Note 1: **The documents/ certificates uploaded must be legible.**

Note 2: **Applications without sending the hard copy of online application & the required document(s) as mentioned above will be considered as incomplete and will be summarily rejected.**

Note 3: **The decision of the Appointing Authority in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and conduct of trade test/written examination will be final and binding on the candidates.**

Note 4: **CSIR-CFTRI is not responsible for any discrepancy in submitting details through online. The candidates are required to verify all the fields in the online application form to ensure that the application is complete and correct in all respects before submitting the same. The applicants are therefore, advised to strictly follow the instructions. The particulars furnished by the applicant will be taken as final and further processing of the application will be based on these particulars only. The validation rules and design of the online application are based on the requirements outlined in the advertisement and no representation in this regard will be entertained. Candidates should carefully read the advertisement and refer to the "Instructions" section on the Recruitment portal. Submission of an online application does not guarantee that the candidate meets all eligibility criteria stated in the advertisement. Applications are subject to subsequent scrutiny and may be rejected if ineligibility is discovered at later stages.**

Frivolous representation/ clarification made through any correspondence without reading the instruction given in the advertisement thoroughly will not be entertained. Therefore, candidates are advised to take the assistance of the Help Desk recruitment@cftri.res.in if required.

Candidate is cautioned not to furnish any incomplete, false or misleading information or submit any document which is defective, forged or fabricated or otherwise not admissible or claim fraudulently SC/ST/OBC/PwBD/Ex-Servicemen status etc. or resort to any sort of malpractice during the selection process. Notwithstanding verification of original documents during various stages of the selection process, if any case of illegality is detected at any stage of the selection process or later on, CSIR-CFTRI reserves the right to cancel candidature or selection apart from taking other appropriate legal actions.

7. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT/ USE OF UNFAIR MEANS:

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered with or fabricated and should not suppress any material information while submitting online application. At the time of Trade Test or Written Examination and subsequent selection procedure, if a candidate is (or has been) found guilty of:

i. **Using unfair means or**

ii. **Impersonating or procuring impersonation by any person or**

iii. **Misbehaving during Trade Test or Written Examination or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of contents of the Test / Examination or any information therein in whole or part thereof in any form or by any means, verbal or written, electronically or mechanically for any purpose or**

iv. **Resorting to any irregular or improper means in connection with his/ her candidature or**

v. **Carrying mobile phones or similar electronic devices of communication in the examination hall or devices with screen freeze or storage facility etc. or**

vi. **Obstructing the conduct of examination/ damaging the infrastructure, instigating other Candidates not to take the examination,**

vii. **Inviting unauthorized persons to the examination centre for engaging in argument with exam functionaries / obstructing the examination procedures.**

viii. **Taking snapshots, making videos of examination/Question paper related material, etc.,**

ix. **Misbehaving with the exam invigilators and exam officials during / before / after the examination.**

x. **Leaving the examination venue / lab without permission during the examination.**

xi. **Furnishing any particulars that are false, tampered with or fabricated and suppress any material information while submitting online application form,**

xii. **Obtaining support for his/ her candidature by unfair means such as being found exchanging/swapping his / her seat with another candidate or found appearing for the exam from a different seat (not allotted to him / her), Canvassing in any form and/or bringing any influence political or otherwise, such a candidate may, in addition to rendering himself/ herself liable to criminal prosecution, be liable:**

a) **to be disqualified for recruitment for which he/ she is a candidate**

b) **to be debarred either permanently or for a specified periods from any recruitment conducted by the CSIR-CFTRI or labs of CSIR.**

c) **for termination of service, if he/ she has already joined the Institute.**

DISCLAIMER

Instances for providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear in any of the Recruitment Process in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective effect. Clarifications / decisions given / to be given by the CSIR, regarding process for recruitment shall be final and binding.

N.B. Candidates are advised to check the official CSIR-CFTRI website regularly. No separate individual information/intimation shall be sent to the candidates pertaining to the recruitment process. Therefore, candidates are advised to keep visiting this website **https://www.cftri.res.in** regularly for addendum/corrigendum and updated information regarding this advertisement/recruitment process.

No separate call letters/Admit cards or information will be mailed to candidates. Provision for downloading the admit cards of subsequent stages will only be available at **https://recruitment.cftri.res.in** **or** **https://www.cftri.res.in**

CSIR-CFTRI will not be held responsible in any manner, for any missed update/information on the candidate's part throughout the whole recruitment process.

By applying to this advertisement and appearing for the examination(s), if eligible, the candidate is bound by the advertisement conditions and any subsequent notifications issued by CSIR-CFTRI pertaining to this recruitment process. There shall be no provision for re-evaluation/ re-checking of the scores at any stage of the examination. No correspondence in this regard shall be entertained.

In case of discrepancies between the English version of the abridged Advertisement published in newspapers and its Kannada/Hindi Translation, the English version shall prevail.

In case of any difficulty while submitting online registration/application please do write email at recruitment@cftri.res.in . To avoid last minute rush, candidates are advised to pay the online fee (if applicable) and apply online at the earliest. All further announcements/details pertaining to this process/updates/corrigendum/addendum etc. will be published/provided only on CFTRI official website https://www.cftri.res.in from time to time.

NO INTERIM ENQUIRY OR CORRESPONDENCE WILL BE ENTERTAINED. The **Helpdesk** contact recruitment@cftri.res.in mentioned on the website for online application is for resolution of operational issues related to online submission of application form only.

Sd/-
Senior Controller of Administration
CSIR-Central Food Technological Research Institute
Mysuru

LIST OF FORMATS FOR CERTIFICATES

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सी एफ टी आर आई
Since 1950.....
अन्नपाने च सर्वदा

PROFORMA-I

FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt./Kumari _____ son/daughter of _____ of village/town _____ in District/Division _____ in the_____ State/Union Territory _____ belongs to the _____ Community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No._____dated_____*.

Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT,) dated 08.09.1993, OM No. 36033/3/2004- Estt. (Res) dated 9th March, 2004, O.M. No. 36033/3/2004-Estt. (Res) dated 14th October, 2008 and O.M. No. 36033/1/2013-Estt. (Res) dated 27th May, 2013**.

Date _____ **Signature** .....

Designation .....

Seal of Office –

---

*- The Authority issuing the Certificate may have to mention the details of Resolution of Government of India, in which the Caste of candidate is mentioned as OBC.

**- As amended from time to time

Note:- The term "Ordinarily" reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

List of authorities competent to issue Caste Certificates are indicated below:-

(i) District Magistrate / Additional District Magistrate/ Collector/ Deputy Commissioner / Additional Deputy Commission/ Dy. Collector / 1st Class Stipendiary Magistrate / + Sub-Divisional Magistrate / Extra-Assistant Commissioner/ Taluka Magistrate / Executive Magistrate + (not below of the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar:

(iv) Sub-Divisional Officers of the area where the Candidate and or his family normally resides.

(v) Administrator/ Secretary to Administrator/ Development Officer (Lakshadweep).

PROFORMA-I-A

FORM OF DECLARATION TO BE SUBMITTED BY THE OBC CANDIDATE
(IN ADDITION TO THE COMMUNITY CERTIFICATE)

I _____ Son/daughter of Shri _____ resident of Village/town/city _____ district _____ state _____ hereby declare that I belong to the _____community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No 36102/22/93-Estt. (SCT) dated 8-9-1993. It is also declared that I do not belong to persons/ sections/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 8-9-1993, O.M. No. 36033/3/2004-Estt. (Res.) dated 9th March, 2004, O.M. No. 36033/3/2004-Estt. (Res.) dated 14th October, 2008, OM No. 36033/1/2013-Estt. (Res.), dated: 27th May, 2013 and OM No. 36033/1/2013-Estt. (Res.), dated: 13th Nov, 2017 and as amended time to time.

I also declare that the condition of status/annual income for creamy layer of my Parents/guardian is within prescribed limits as on last date of application.

Signature : _____

Full Name: _____

Address: _____

_____

Place: _____

Date: _____

PROFORMA-II

FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES CANDIDATES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

1. This is to certify that Shri/Shrimati/Kumari* _____ Son/Daughter* of _____ Village/Town* _____ District/Division* _____ of the _____ State/Union Territory* belongs to the _____ Caste/Tribe* which is recognised as a Scheduled Caste/Scheduled Tribe* under:

@ The Constitution Scheduled Castes Order, 1950
@ The Constitution Scheduled Tribes Order, 1950
@ The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order, 1951
@ The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order, 1951

[As amended by the Scheduled Castes and Scheduled Tribes List (Modification Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976, the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act. 1987.]

@ The Constitution (Jammu and Kashmir)* Scheduled Castes Orders, 1956.
@ The Constitution (Andaman and Nicobar Islands)* Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976
@ The Constitution (Dadra and Nagar Haveli)* Scheduled Castes Order, 1962.
@ The Constitution (Dadra and Nagar Haveli)* Scheduled Tribes Order, 1962.
@ The Constitution (Pondicherry) Scheduled Castes Order, 1964.
@ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967.
@ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968.
@ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968.
@ The Constitution (Nagaland) Scheduled Tribes Order, 1970.
@ The Constitution (Sikkim) Scheduled Castes Order, 1978
@ The Constitution (Sikkim) Scheduled Tribes Order, 1978
@ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.
@ The Constitution (SC) Orders (Amendment) Act, 1990.
@ The Constitution (ST) Orders (Amendment) Ordinance Act, 1991.
@ The Constitution (ST) Orders (Amendment) Ordinance Act, 1996.
@ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002
@ The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002.
@ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
@ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.
@ The Constitution (Scheduled Castes) Order (Amendment) Act, 2007

%2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimati* _____ father/mother* of Shri/Shrimati/Kumari _____ of Village/Town* _____ in District/Division* _____ of the State/Union Territory* _____ who belongs to the _____ Caste/Tribe* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____ .

%3. Shri/Shrimati/Kumari*_____and /or* his/her* family ordinarily reside(s) in Village/Town* _____ of _____ District/Division* of the State/Union Territory* of _____ .

Place _____ Signature _____

Date _____ **Designation _____

(With seal of Office)

State/Union Territory _____

---

*Please delete the words, which are not applicable.
@ Please quote specific Presidential Order
% Delete the Paragraph, which is not applicable.

NOTE: The term 'ordinarily reside'(s) used here will have the same meaning as in Section 20 of the Representation of People Act, 1950

<u> List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificates :</u>**

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendary Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.(not below the rank of 1st Class Stipendary Magistrate)

2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

3. Revenue Officer not below the rank of Tehsildar.

4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.

5. Administrator / Secretary to Administrator/Development Officer (Lakshadweep Islands).

Note: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

PROFORMA-III

GOVERNMENT OF .....
(NAME & ADDRESS OF THE AUTHORITY ISSUING THE CERTIFICATE)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No_____ Date.....

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ Son/daughter/wife of _____ permanent resident of _____Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual Income* of his/her 'family*** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____ His / her family does not own or possess any of the following assets***;

I. 5 acres of agricultural land and above;
II. Residential flat of 1000 sq. ft. and above;
III. Residential plot of 100 sq. yards and above notified municipalities;
IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities;

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Recent Passport size attested photograph of the applicant

Signature with seal of Office _____

Name _____

Designation _____

---

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

Note 2: The term "Family**" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/ her spouse and children below the age of 18 years.

***Note 3: The property held by a "Family" in different locations or different places / cities have been clubbed while applying the land or property holding test to determine EWS Status.

PROFORMA-IV

Logo of Government of India	Logo of Department of Empowerment of Persons with Disabilities, GoI	Logo of Respective State or Union Territory

Department of Empowerment of Persons with Disabilities,
Ministry of Social justice and Empowerment, Government of India

FORM-V

Disability Certificate

(In cases of Single Disability)

[See rule 18(1)]

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent PP Size Attested Photograph (Showing face only) of the Person with disability

Certificate/UDID No: _____ Date: _____

This is to certify that I/we have carefully examined

Shri/Smt/Kum _____son/ wife/ daughter of Shri _____ Date of Birth _____ (DD/MM/YYYY) Age _____ Years, Male/Female/Transgender _____ Registration No. _____ Permanent Resident of House No. _____Ward/Village/Street _____ Post Office _____ District _____ State_____ whose photograph is affixed above, and I am/we satisfied that:

(A) He/she is a case of (Any one of the following disabilities:

i. Locomotor Disability
ii. Muscular Dystrophy
iii. Leprosy cured
iv. Dwarfism
v. Cerebral Palsy
vi. Acid Attack Victim

vii. Low vision
viii. Blindness
ix. Hearing Impairment
x. Speech and Language Disability
xi. Intellectual Disability
xii. Specific Learning Disabilities
xiii. Autism Spectrum Disorder
xiv. Mental illness
xv. Chronic Neurological Conditions
xvi. Multiple sclerosis
xvii. Parkinson's disease
xviii. Haemophilia
xix. Thalassemia
xx. Sickle Cell disease

(B) Name of affected body part:

(C) The diagnosis in his/her case is_____

(D) He/She has _____% (in figure)_____ percent (in words) Disability and the nature of certificate is {Permanent / Temporary and valid till (DD/MM/YYYY)} as per the guidelines for the purpose of assessing the extent of specified disability in a person included under the Rights of Persons with Disabilities Act, 2016 notified by Government of India vide _____number dated _____.

Signature/Thumb impression of the Person with Disability:

Signature of notified Medical Authority Members:

Signature:

Name and Address of the Medical Authority Issuing the Certificate:

PROFORMA-V

Logo of Government of India	Logo of Department of Empowerment of Persons with Disabilities, GoI	Logo of Respective State or Union Territory

Department of Empowerment of Persons with Disabilities,
Ministry of Social justice and Empowerment, Government of India

FORM-VI

Disability Certificate

(In cases of multiple disabilities)

[See rule 18(1)]

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent Passport Size Attested Photograph (Showing face only) of the Person with disability

Certificate/UDID No: _____ Date: _____

1. This is to certify that we have carefully examined Shri/Smt/Kumari _____ son/ wife/ daughter of Shri _____ Date of Birth _____ (DD/MM/YYYY) Age_____ Years, Male/Female/Transgender _____ Registration No. _____ Permanent Resident of House No. _____Ward/Village/Street _____ Post Office_____ District _____ State _____ whose photograph is affixed above, and we are satisfied that:

(A) He/she is a Case of **Multiple Disabilities**. His/her extent of permanent physical impairments/Disabilities have been evaluated as per the guidelines for the purpose of assessing the extent of specified disability in a person included under the Rights of Persons with Disabilities Act, 2016 notified by Government of India vide _____ number dated _____ for the disabilities below:

S. No	Disability	Name of Affected Body Part	Diagnosis	Disability Percentage (in %)
1.	Locomotor disability			
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision			
8.	Blindness			
9.	Hearing Impairment			
10.	Speech and Language Disability			
11.	Intellectual Disability			
12.	Specific Learning Disabilities			
13.	Autism Spectrum Disorder			
14.	Mental illness			
15.	Chronic Neurological Conditions			
16.	Multiple sclerosis			
17.	Parkinson's disease			
18.	Haemophilia			
19.	Thalassemia			
20.	Sickle Cell disease			

(Note: Only the disabilities diagnosed will be listed)

(B) He/She has _____% (in figure) _____percent (in words) overall disability and the nature of certificate is {Permanent/Temporary and valid till (DD/MM/YYYY)}

Signature/Thumb impression of the Person with Disability:

Signature of notified Medical Authority Members:

Signature:
Name and Address of the Medical Authority Issuing the Certificate:

PROFORMA-VI

FORMAT OF 'NO OBJECTION CERTIFICATE' FROM THE EMPLOYER OF CANDIDATE CURRENTLY WORKING AS REGULAR EMPLOYEE IN CSIR/ GOVERNMENT ORGANISATIONS /AUTONOMOUS BODIES /STATUTORY BODIES/ UNIVERSITIES/ PUBLIC SECTOR UNDERTAKINGS etc.

(Letter Head of the Institution/Issuing Authority)

No. ..... **Date:** [DD/MM/YYYY]

No Objection Certificate for Applying to Advertisement No. [Advertisement Number]

This is to certify that Dr./Mr./Ms. [Full Name of Employee], [Designation], is a permanent/regular employee of this department/organization and has been serving in the capacity of [Current Position] since [Joining Date].

This department/organization has no objection to his/her applying for the position advertised vide Advt. No. [Advertisement Number] dated [Advertisement Date] for the position of [Post Code/Position]. This department/organization has no objection to Dr./Mr./Ms. [Employee's Name] participating in the selection process or being considered for the aforementioned employment in the new position.

It is also certified that Dr./Mr./Ms. [Full Name of Employee] is not currently undergoing any penalties under the applicable conduct rules and Dr./Mr./Ms. [Full Name of Employee] is neither under suspension, nor any vigilance, disciplinary, or criminal cases is pending against him/her as of the date of issuance of this certificate.

This certificate is issued at the request of the applicant for the purpose of applying to the said advertisement.

Place: .....

For [Name of Department/Organization],

[Signature of Issuing Authority]
[Name of Issuing Authority]
[Designation of Issuing Authority]
[Official Seal/Stamp]
[Contact Information]
[Department/Organization Address]

PROFORMA-VII

THE FORM OF CERTIFICATE TO BE PRODUCED BY REGULAR EMPLOYEE OF CSIR/ GOVERNMENT ORGANISATIONS /AUTONOMOUS BODIES /STATUTORY BODIES/ UNIVERSITIES/ PUBLIC SECTOR UNDERTAKINGS etc.

EMPLOYEES FOR CLAIMING AGE CONCESSION

(Letter Head of the Institution/Issuing Authority)

No. ..... **Date: [DD/MM/YYYY]**

CERTIFICATE FOR CLAIMING AGE CONCESSION FOR APPLYING AGAINST ADVERTISEMENT NUMBER: .....

This is to certify that Dr./Mr./Ms. .....S/o/D/o/W/o Shri..... is a regularly appointed employee of ..... (Name of the Institute) and duties performed by him/her during the period(s) are as under:

(i) .....

(ii) .....

(iii) .....

Certified that:

*(a) Dr./Mr./Ms. .....holds substantively a permanent post of .....in the..... (Name of the Institute) with effect from .....to .....

OR

*(b) Dr./Mr./Ms..... has been continuously in temporary service on a regular basis in the post of ..... at ..... (Name of the Institute) with effect from ..... to .....

** Strike out which is not applicable.*

Place: .....

For [Name of the Institute],

[Signature of Issuing Authority]
[Name of Issuing Authority]
[Designation of Issuing Authority]
[Official Seal/Stamp]

PROFORMA-VIII

FORM – A

Form of Certificate applicable for Released/Retired Personnel
(Prescribed proforma subject to amendment from time to time)

1. It is certified that No. ..... Rank ..... Name ..... whose date of birth is ..... has rendered service from..... to..... in Army/Navy/Air Force/Military Nursing Service.

2. He has been released from military services:

a) on completion of assignment otherwise than

(i) by way of dismissal, or

(ii) by way of discharge on account of misconduct or inefficiency, or

(iii) on his own request, but without earning his pension, or

(iv) he has not been transferred to the reserve pending such release

b) on account of physical disability attributable to Military Service.

c) on invalidment after putting in at least five years of Military service

3. He is covered under the definition of Ex-Serviceman (Re-employment in Central Civil Services and Posts) Rules, 1979 as amended from time to time.

Place: Signature, Name and Designation of the Competent Authority**

Date:

SEAL

Delete the paragraph which is not applicable.

** **Authorities who are competent to issue certificate to Armed Forces Personnel for availing Age concessions are as follows:**

(a) In case of Commissioned Officers including ECOs/SSCOs: Army: Military Secretary Branch, Army HQrs., New Delhi; Navy : Directorate of Personnel, Naval HQrs., New Delhi; Air Force : Directorate of Personnel Officers, Air HQrs., New Delhi.

(b) In case of JCOs/ORs and equivalent of the Navy and Air Force: Army: By various Regimental Record Offices; Navy : CABS, Mumbai; Air Force : Air Force Records, New Delhi.

PROFORMA-IX

FORM - B

Form of Certificate for Serving Personnel

(Applicable for serving personnel who are due to be released within one year)

(Prescribed proforma subject to amendment from time to time)

1. It is certified that No ..... Rank ..... Name ..... is serving in the Army / Navy/ Air Force from .....

2. He is due for release/retirement on completion of his/her specific period of assignment on or before .....

3. No disciplinary case is pending against him/her.

Place: Signature, Name and Designation of the Competent Authority**

Date:

SEAL

** **Authorities who are competent to issue certificate to Armed Forces Personnel for availing Age concessions are as follows:**

(a) In case of Commissioned Officers including ECOs/SSCOs: Army: Military Secretary Branch, Army HQrs., New Delhi; Navy : Directorate of Personnel, Naval HQrs., New Delhi; Air Force : Directorate of Personnel Officers, Air HQrs., New Delhi.

(b) In case of JCOs/ORs and equivalent of the Navy and Air Force: Army: By various Regimental Record Offices; Navy : CABS, Mumbai; Air Force : Air Force Records, New Delhi.

PROFORMA-X

FORM – C

Undertaking to be given by serving Armed Force personnel who are due to be released within one year

(Prescribed proforma subject to amendment from time to time)

(1) I understand that if selected on the basis of the recruitment/Test/Examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/ retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Serviceman in terms of the Ex-Serviceman (Re-employment in Central Civil Service and Posts) Rules, 1979, as amended from time to time.

(2) I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-Serviceman with regard to this recruitment, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertaking, Autonomous Bodies/Statutory Bodies, Nationalized Banks, etc.), by availing the concession of reservation of vacancies admissible to Ex-serviceman.

Place: Signature and Name of the candidate

Date:

PROFORMA-XI

Letter of Undertaking for Using Own Scribe

I _____, a candidate with _____ (name of the disability) appearing for the _____ (name of the examination) bearing Roll No. _____ at _____ (name of the centre) in the District_____, _____ (name of the State/UT). My qualification is _____.

I do hereby state that _____ (name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforesaid examination.

I do hereby undertake that his/her qualification is _____. In case, subsequently it is found that his / her qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto.

(Signature of the candidate with Disability)

Place: _____

Date: _____

PROFORMA-XII

Certificate regarding physical limitation in an examinee to write

This is to certify that, I have examined Mr./Ms./Mrs._____ (name of the candidate with disability), a person with _____ (nature and percentage of disability as mentioned in the certificate of disability), S/o, D/o _____ a resident of _____ (Village/District/State) and to state that he/she has physical limitation which hampers his/her writing capabilities owing to his/her disability.

Signature

Chief Medical Officer / Civil Surgeon / Medical Superintendent
of a Government health care Institution

Name & Designation

Name of Government Hospital / Health Care Centre with Seal

Place: _____

Date: _____

Note: Certificate should be given by a specialist of the relevant stream/disability (e.g. Visual impairment – Ophthalmologist, Locomotor disability – Orthopaedic specialist / PMR).

PROFORMA-XIII

Certificate for person with specified disability covered under the definition of Section 2(s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing.

1. This is to certify that, we have examined Mr/Ms/Mrs .....(name of the candidate), S/o/D/o ....., a resident of..... (Vill/PO/PS/District/State), aged.....years, a person with ..... (nature of disability/condition), and to state that he/she has limitation which hampers his/her writing capability owing to his/her above condition. He/she requires support of scribe for writing the examination.

2. The above candidate uses aids and assistive device such as prosthetics & orthotics, hearing aid (name to be specified) which is /are essential for the candidate to appear at the examination with the assistance of scribe.

3. This certificate is issued only for the purpose of appearing in written examinations conducted by recruitment agencies as well as academic institutions and is valid upto_____ (it is valid for maximum period of six months or less as may be certified by the medical authority)

Signature of medical authority

(Signature & Name)	(Signature & Name)	(Signature & Name)	(Signature & Name)	(Signature & Name)
Orthopedic / PMR specialist	Clinical Psychologist / Rehabilitation Psychologist/Psychiatrist/ Special Educator	Neurologist (if available)	Occupational therapist (if available)	Other Expert, as nominated by the Chairperson (if any)
(Signature & Name)				
Chief Medical Officer/Civil Surgeon/Chief District Medical Officer.....Chairperson				

Name of Government Hospital/Health Care Centre with Seal

Place:

Date:

PROFORMA-XIV

Letter of Undertaking by the person with specified disability covered under the definition of Section 2(s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing.

I _____, a candidate with _____ (nature of the disability/condition) appearing for the _____ (name of the examination) bearing Roll No. _____ at _____ (name of the centre) in the District_____, _____ (name of the State/UT).My Educational qualification is _____.

I do hereby state that _____ (name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforesaid examination.

I do hereby undertake that his/her qualification is _____. In case, subsequently it is found that his / her qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto.

(Signature of the candidate)

Place: _____

Date: _____

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